

## We Are Located

**From Route 10 :** Turn off onto ramp Elmwood Ave bear right on exit ramp, follow for 2.0 miles, After Columbus Door, bear right onto Pawtuxet Avenue for .02 mile to Cygnet on Right-hand side # 251.

**From Route 95 North or Route 195:** Turn off onto ramp for I-95 South, at Elmwood Avenue Exit turn Left onto Elmwood Avenue for about 2 miles. After Columbus Door, bear right onto Pawtuxet Avenue for .02 mile to Cygnet on Right-hand side # 251.

**From Route 95 South of 37:** Take Rte 37 exit to Rte 1, heading East on Post Road continue for 1 mi. Take Left onto Elmwood Ave, at next set of lights take left onto Pawtuxet Ave, Cygnet is on Left hand side #251.



CYGNET TAX  
INCOME TAX & BOOKKEEPING SERVICE

**STEVEN P BIGOS**  
ENROLLED AGENT  
INFO@CYGNETTAX.COM  
WWW.CYGNETTAX.COM

251 PAWTUXET AVE  
WARWICK, RHODE ISLAND  
02888-1900  
TEL: 401-942-1040  
FAX: 401-941-4237

Income Tax  
& Bookkeeping Service  
251 Pawtuxet Avenue  
Warwick, RI 02888

**CYGNET TAX**

***CYGNET TAX***

***Privacy  
Policy***



***Income Tax  
& Bookkeeping  
Service***

**Tel: 401-942-1040**

## Confidentiality

You may have some concern about the confidentiality of the information you provide to **CYGNET TAX** . It is our policy, see opposite page, to keep your personal and business matters confidential to the extent permitted by law.

## Referrals Are Welcome

Referrals are the cornerstone of any service business. **CYGNET TAX** , like other professional service firms, relies on satisfied clients as the primary source of new business. Your referrals are both welcome and most sincerely appreciated!

Since you referrals are generally individuals you are well acquainted with you can be assured that your personal, financial and tax data will not be shared with them.

## An Expression Of Confidence

When you refer clients here, you are expressing your faith and confidence in the services this office has and will continue to provide to you.

You may have business associates who need professional tax assistance, or family and friends who struggle to do their own taxes every year. No matter whom you refer, be assured that their individual tax needs will be looked after in the same professional manner you have been.

Thank you for allowing **CYGNET TAX** to be of service.

## Client Information

### Privacy Policies

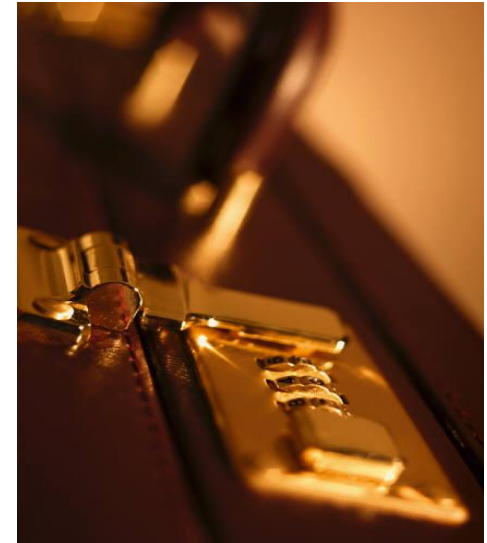
And Notice Regarding  
*Advisor-Client Privileged  
Communications*

The Federal Trade Commission has issued regulations that require tax preparation firms to provide an annual statement of their privacy policies. Here is our policy.

We handle all information you provide us with the utmost confidentiality. Your personal information will only be shared with members of **CYGNET TAX** who need to know this information in order to complete the work you have hired us to do. We will not disclose your personal information to anyone outside **CYGNET TAX** without your express written permission to do so, or unless we are legally required to do so. For example, if a mortgage lender contacts our office for a copy of your return or information about it, we will ask that you provide written permission prior to our responding to that request.

You should also be aware that anything you tell us during the interview for the preparation of your tax return is confidential, but not protected from the IRS Privileged communications (those that are protected from IRS authority to compel our testimony) are limited to non-criminal tax advice on matters before the IRS or non-criminal tax proceedings in federal courts. Although we consider any information you provide us confidential, return preparation engagements are not covered by advisor-client privilege. If you feel the nature of any subject matter to be discussed requires protected communications, please raise that issue so that we can discuss your possible need to consult with an attorney for legal advice.

Visit us on the web at: [www.CygnnetTax.com](http://www.CygnnetTax.com)



## *Privacy Policy*

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